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Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Assistant Director for Operations

DATE: 9 April 1956

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report -- March 1956

ADMINISTRATION

25X1A

1. The total personnel on duty as of 31 March was []

2. During the month the Office of Security installed extra secure features on all Remington safes in the Division.

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4. On 20 March, Management Staff approved an organizational change establishing a Proofreading Unit in Publications Section of Reports Branch. []

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[] Personnel Evaluation Division, OP, are surveying the positions in the section to determine classifications affected by the change.

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5. [] USSR Branch, attended the 3d Annual Arctic Indoctrination Course at Fort Churchill, Manitoba, 3-16 March.

6. Eighteen analysts completed a six-week nonclerical typing course on 23 March.

Seven completed Intensive Russian Reading Class IV on 15 March.

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Four advanced trainees began a full-time Chinese reading class under []

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[] is part-time instructing four persons in scientific Russian.

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[] is giving special Russian instruction to [] personnel on TDY in USSR Branch.

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7. On 12 March, Deputy Chief, FDD, attended the annual meeting of the Advisory Committee on Foreign Language Publications as a consultant.

8. Deputy Chief, FDD, represented the Division at the briefing of Messrs. Perry and Hamilton, Bureau of Budget officials, on 22 March.

25X1A 9. [] Geographic Division, ORR, gave an hour lecture on "Water in the Life of the Far East" to 40 members of FDD

25X1A 10. [] Services was briefed on FDD operations.

OPERATIONS

1. The 66th and 67th meetings of the Subcommittee on the Exploitation of Foreign Language Publications were held 2 and 16 March, respectively. The review of the Scientific and Technical and of the USSR programs was completed. The Eastern Europe program will be considered at the next meeting, 6 April.

2. Reference to the CTS Index prevented 63 cases of duplication totaling 1923 pages.

3. Since a new program has been devised for scientific and technical reporting, the monthly summaries "Science News Items" and "Supplementary Survey of Soviet Scientific Abstracts" were discontinued with the March issues.

4. On 2 March a conference was held with Management Staff and Printing Services Division to discuss the problem of serially microfilming the CTS Index. It was arranged that when the serialization of the Index is completed late in April, the microfilming will be carried out as requested.

5. On proposal of Acquisitions Branch, CIA Library, to microfilm press holdings of Eastern Europe Branch to relieve congestion on the shelves, it was agreed that all holdings over two years old will be so treated.

6. During the month, two responses were filed with Special Assistant to the DD/I for HIC in compliance with his request for FDD support.

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7. Numerous requests for copies of the translation of the USSR Academy of Sciences textbook "Political Economy" (FDD Translation No. 484), resulted in a decision not to augment the original printing [redacted] 25X1C

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8. [redacted] was briefed on FDD operations in general, and particularly on the work of the USSR and Far East Branches, on 22 March. [redacted] like some assistance in language training methods and to coordinate any exploitation of foreign-language publications they might undertake in the future. 25X1C

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9. Commendations:

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[redacted]

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From Chief, Fundamental Sciences Area, OSI, for the assistance rendered by [redacted] in the preparation of the scientific section of NIS 27 (Turkey).

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[redacted]

From the Office of the DCI for the expeditious translation of a series of photostat material performed by [redacted] 25X1A

From Chief, Medical Division, OSI, for the report on the 9th Session of the General Assembly of the USSR Academy of Medical Sciences. 25X1A

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From Executive Secretary, National Research Council, for assistance rendered by [redacted] in producing the prompt translation of a Council letter into [redacted] 25X1A

10. Liaison activities (other than CIA):

Department of State

With Division of Research for Far East, Mr. R. W. Petree, to discuss program guidance on North Korean coverage in the FDD program.

With Division of Research for USSR and Eastern Europe, Mr. Richard Tims, to discuss feasibility of substituting selected collated reports for the present FDD scheduled summary "Political and Sociological Report on Eastern Europe." No final decision was made pending program review by the Exploitation Subcommittee.

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Department of the Army

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With Mr. Richard Bauer, ACSI, to discuss a proposed ACSI directive to the [] regarding translation activities to be undertaken by the attache's office.

Also with ACSI, Mr. W. S. Hall, to discuss coverage of Poland in the FDD scheduled Eastern Europe military report.

Also with ACSI, Mr. M. N. Vukasin, to furnish information on certain source and reference material used by the FDD Yugoslav Section and to discuss Yugoslav coverage in the FDD Eastern Europe military report.

With Army Map Service, Mr. F. von Valkenburg, to provide information on urban areas of the USSR.

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11. Special services rendered:

DD/P -- [] spent 40 hours on special Persian-language material. 25X1A

For RQM/OIS, performed reverse translation of one Hungarian and two German documents into [] 25X1C

25X1A OTR -- For Language and External Training School, [] spent 12 hours instructing in conversational Russian.

National Research Council -- Made reverse translation English to [] of an NRC letter on the International Geophysical Year. 25X1C

12. Significant reports:

FDD Translation No. 521 -- Statistical Data on Economic, Cultural, and Educational Development in Communist China (More hard figures on Chinese production, education, etc. than any previous source)

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FDD Translation No. 522 -- Administrative Divisions of Communist China (Definitive organizational structure of China down to the [redacted])

FDD Translation No. 525 -- Economics of the Polish Chemical Industry (Complete survey of all phases and all branches of the industry; some hard figures)

FDD Translation No. 530 -- Polish Postal and Telecommunication Statistics, 1948 (Complete statistical annual report of Polish communications; all hard figures; invaluable for comparisons).

FDD Summary No. 830 -- Information on Soviet Society of Power Engineers (VNITOE) (Lists all known organizations, personnel, and activities; basic tool for intelligence production)

FDD Summary No. 862 -- Weekly Information Report on Communist China (91) (Kwangtung Provincial First Five-Year Plan pp. 1-28).

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[redacted] Contains information on rocket and jet engine fuels in the USSR.

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J. J. BAGNALL

Enclosures: 2

1. Statistical Report on FDD Operations
2. Details of Personnel Actions

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